

State Plan for Independent Living (SPIL)

State: Kansas

Agency: Kansas Dept of Social and Rehabilitation Services - Division of Rehab Services

Plan for: 2011-2013

Submitted in fiscal year: 2010

Part II: Narrative

Section 1: Goals, Objectives and Activities - Screen 1

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name: Kansas' Mission

Goal Description: Kansas' mission is to advocate for and achieve independence, choice, equal access, equal opportunity and empowerment for individuals with disabilities regardless of age.

Our overall goal is to maximize the leadership, empowerment, independence and productivity of individuals with disabilities, and the integration and full inclusion of individuals with disabilities into the mainstream of society.

Goal Name: Goal 1: Increase Core Services

Goal Description: Increase the availability of independent living core services statewide.

Goal Name: Goal 2: Increase Outreach and Awareness to Youth

Goal Description: Increase the outreach to and public awareness of independent living to youth through the Kansas Youth Empowerment Academy through a special project grant.

Goal Name: Goal 3: Increase Participation in the Workforce

Goal Description: Participation in the workforce will be increased as persons with a disability learn about resources and necessary skills for entering the workforce.

Goal Name: Goal 4: Civil Rights Enforcement and Advancement

Goal Description: Increase the enforcement of existing civil rights laws and advance the civil rights of persons with a disability.

Goal Name: Goal 5: Affordable Accessible Integrated Housing.

Goal Description: Increase the availability of affordable, accessible integrated housing statewide, through advocacy and education.

Goal Name: Goal 6: Affordable Accessible Integrated Transportation

Goal Description: Increase the availability of affordable, accessible, integrated transportation, specifically intercity travel.

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Section 1: Goals, Objectives and Activities - Screen 2

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Goal 1: Increase Core Services	Objective 1: Educate policy makers at state and national levels about the need to increase base funding for Centers for Independent Living to 500,000 by 2013.	10/01/2010	09/30/2013
Goal 1: Increase Core Services	Objective 2: Support Independent Living Day at the Capitol in FY 2011, 2012, and 2013.	10/01/2010	09/30/2013
Goal 2: Increase Outreach and Awareness to Youth	Objective 1: KRS will administer a portion of the Title VII Part B grant funds to Kansas Youth Empowerment Academy (KYEA) and monitor outcomes related to increased outreach to youth.	10/01/2010	09/30/2013
Goal 3: Increase Participation in the Workforce	Provide outreach and education to increase awareness about Kansas' Medicaid buy-in program, Working Healthy, and the services which are available through KRS by participation in the Kansas Disability Caucus in 2011 and 2013.	10/01/2010	09/30/2013
Goal 3: Increase	Objective 2: Provide outreach and transition	10/01/2010	09/30/2013

Participation in the Workforce	services to youth in the community in order to deliver the skills necessary to enter the workforce; including but not limited to: building self-esteem, problem solving skills, self-advocacy skills, knowledge of community resources, goal setting; exploration of career opportunities as well as labor market and educational requirements through linkages to KYEA, workforce development centers, school and other community partners, while increasing youth participation in the Disability Caucus.		
Goal 4: Civil Rights Enforcement and Advancement	Objective 1: Support and advance the civil rights of people with disabilities by proposing at least one policy change or piece of legislation based on input received at regional public hearings each year that will address this goal for 2011, 2012, 2013.	10/01/2010	09/30/2013
Goal 4: Civil Rights Enforcement and Advancement	Objective 2: Provide training at the Kansas Disability Caucus (2011/2013) to promote and maximize independent living in family, community or employment to a minimum of 200 persons each year for 2011, 2012, and 2013.	10/01/2010	09/30/2013
Goal 5: Affordable Accessible Integrated Housing.	Objective 1: CILS will indentify and work with local housing entities and authorities to advocate for the needs for accessible and affordable housing options.	10/01/2010	09/30/2013
Goal 5: Affordable Accessible Integrated Housing.	Objective 2: The network of centers will coordinate to ensure representation of statewide issues/needs specific to accessible and affordable housing options at state level housing meetings.	10/01/2010	09/30/2013
Goal 6: Affordable Accesible Integrated Transportation	Objective 1: CILs will interact with their local and regional transportation authorities and other providers to address the need for affordable and accessible integrated transportation between cities.	10/01/2010	09/30/2013
Goal 6: Affordable Accesible Integrated Transportation	Objective 2: CILs will coordinate representation of this issue to statewide transportation entities.	10/01/2010	09/30/2013

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Section 1: Goals, Objectives and Activities - Screen 3

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

In the February 15 2010 public hearing attendees requested continued specific outreach to the following communities: Native American populations and youth with disabilities. Added to this list during public input are the deaf community psychiatric survivors and the mental health community persons who are blind and low vision. the Kansas underserved and unserved IL populations targeted for minority outreach efforts include but are not limited to the aforementioned communities/populations.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

All groups identified above as unserved/underserved live dispersed throughout the 105 Kansas counties as demonstrated in section 3.2..

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

1. CIL staff will maintain contact with Tribal Councils to work together to establish IL services, possibly through a satellite/branch office.

2. CIL staff will maintain contact with KCSDV (Kansas Coalition against Sexual and Domestic Violence) to conduct outreach and provide information about IL services to victims of domestic violence with disabilities.

3. CIL staff will contact Kansas Youth Empowerment Academy (KYEA) to conduct outreach and provide information about IL services to young people with disabilities.

4. CILs as cross disability organizations will maintain contact with appropriate community organizations specific to outreach to psychiatric survivors and the mental health community, the blind and low vision population, and the deaf community.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2011 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$132,030	\$29,098	\$145,897	\$13,500
Title VII Funds Chapter 1, Part C			\$859,070	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$293,182		
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$78,700			
Other Federal funds - other		\$32,334	\$424,188	
Non-Federal funds - State funds	\$50,000		\$1,375,812	
State funds (match VII B)	\$14,670	\$35,397	\$16,211	\$1,500
State funds (match Title I)	\$21,300			
Total	296700	390011	2821178	15000

Year 2 - 2012 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$132,030	\$29,098	\$145,897	\$13,500
Title VII Funds Chapter 1, Part C			\$859,070	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$293,182		

Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$78,700			
Other Federal funds - other		\$32,334	\$424,188	
Non-Federal funds - State funds	\$50,000		\$1,375,812	
State funds (match VII B)	\$14,670	\$35,397	\$16,211	\$1,500
State funds (match Title I)	\$21,300			
Total	296700	390011	2821178	15000

Year 3 - 2013 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	\$132,030	\$29,098	\$145,897	\$13,500
Title VII Funds Chapter 1, Part C			\$859,070	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		\$293,182		
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$78,700			
Other Federal funds - other		\$32,334	\$424,188	
Non-Federal funds - State funds	\$50,000		\$1,375,812	
State funds (match VII B)	\$14,670	\$35,397	\$16,211	\$1,500
State funds (match Title I)	\$21,300			
Total	296700	390011	2821178	15000

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Chapter 1 Part B funds in the amount of \$132,030 federal and \$14,670 state match as well as \$100,000 Title I Innovation and Expansion funds will be used to fund the resource plan for the SILCK. \$145,897 federal and \$16,211 state match Chapter One Part B funds will assist in funding center operations. \$13,500 federal funds and \$1,500 state match of Chapter One Part B funds will be used to for a special project grant specific to SPIL goal 2. Chapter One Part C \$859,070, Social Security Reimbursement funds \$424,188, and state general funds \$1,375,812 will fund the state's network of centers for independent living.

Chapter 2 Older Blind funds \$293,182 federal and \$32,646 state match will provide independent living services as described in section 1.7.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

SILCK, KRS and the CILs ensure coordination and cooperation by which each other and other providers of IL or closely related services at the federal, state, county, municipal and public/private sector levels. Representatives of KRS and the CILs participate on SILCK, State Rehabilitation Council, and will visit and interact with staff from the other organizations. When appropriate, consumers the various programs and each agency provides information to consumers about other programs.

The amounts of funding dedicated to each are shown in the financial table 1.3A and were completed with the assumption that Title VII and state funding sources will remain stable.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

N/A

1.3B(4) Provide any additional information about the financial plan, as appropriate.

N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The road to empowerment includes individual and systems change. The SPIL incorporates goals that promote individual and systems change. Systems change in the SPIL includes further de-medicalization, deinstitutionalization, strengthened public policies for equal access and further utilization of individual and system advocacy. Individual change in the SPIL includes the use of peer support, individual advocacy, information and referral and independent living skills training. Kansas also will evaluate existing programs to determine their effectiveness, and encourage the redirection of resources to provide optimum opportunities for people with disabilities.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

Three initial focus groups were held at the Centers for Independent Living in 2008 to gather input for the new three-year State Plan for Independent Living. The Kansas Disability Caucus, held in 2009 and attended by over 600 Kansans with a disability, was another forum for gathering input. Additionally KRS and SILCK hosted a statewide public hearing, in person and by webconference at 11 sites in February 15, 2010. 44 persons attended the public hearing.

SILCK also provided the opportunity to comment on the plan through the SILCK's website. SILCK and KRS continue to meet with the network CIL leadership quarterly to discuss priorities. It is the intention of the SILCK and DSU to continue to work together in the development of the SPIL. The DSU continues to remain active on the SILCK board.

A compilation of priorities and common themes from the focus groups and the planning session are as follows: 1. increased availability of core IL services statewide; 2. the enforcement of existing civil rights laws and the advancement of civil rights for persons with a disability; 3. public awareness to reduce stigma and increase understanding for people with disabilities within their local community 4. increase participation in the workforces by people with disabilities.

The priorities of increased, affordable accessible transportation and housing were raised during the public hearing and from public comment.

Before being finalized the draft three year plan was distributed to all centers for independent living for review.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

SILCK, KRS, and the CILs will ensure the coordination and cooperation with other providers of IL or closely related services at the federal, state, county, municipal and public/private sector levels. The Department of Social and Rehabilitation, the Department on Aging, Kansas Native American 121 Project and the Kansas Commission on Disability Concerns staff serve on the SILCK , attend the Kansas Disability Caucus and visit and interact with CIL staff.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Kansas coordinates with the Department of Special Education, universities, developmental disability agencies, public health entities, Department of Social and Rehabilitation Services, Department of Health and Environment, state organizations and agencies handling housing, transportation and veteran's programs, and finally with KRS, including the older blind services. Kansas works diligently to ensure no unnecessary duplication occurs by referring consumers to

other programs when consumer needs require, and through formal and informal interface between service providers such as community fairs, peer support groups, and state conferences.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

The Independent Living Older Blind Program, is for seniors 55 and older with visual impairments. On January 14, 2010, KRS brought together a diverse group of stakeholders to provide input regarding the future delivery of independent living services to the older blind population. Additional information was obtained during the February 15, 2010 State Plan for Independent Living public hearing. Drawing from these meetings, Kansas makes a firm commitment to have a plan implemented by October 1, 2010. This plan will ensure consumers will have statewide access to comprehensive services, services will be consumer controlled and individualized, and services will be community-based.

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Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills	No	Yes	Yes

training			
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	Yes
Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	Yes	Yes
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	Yes	Yes
Therapeutic treatment	No	Yes	Yes
Provision of needed prostheses and other appliances and devices	No	Yes	Yes

Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Kansas has established systems advocacy, consumer information programs on rehabilitation and IL services available under the Rehabilitation Act. Additionally, Kansas will conduct community awareness programs to enhance the understanding and integration into society of individuals with significant disabilities as the state's service priorities. Identified target populations include but are not limited to Native Americans, youth, survivors of domestic violence, psychiatric survivors and the mental health community, the deaf community, persons who are blind or have a visual impairment.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

N/A

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

N/A

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The DSU awards state funds in the amount of \$1,375,812 SFY 11 among the network of 12 Centers for Independent Living as a grant with the requirements that the recipient comply with requirements of Title VII Chapter 1, Part C regulations. Eligibility for services will be determined by the CIL.

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Section 3: Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Kansas currently has a network of thirteen CILs. The thirteen CILs, territories and funding mix for the current federal fiscal year is as follows:

Center for Independent Living Southwest Kansas: receives grant awards from the state of Kansas comprised of Social Security Reimbursement Funds, State General Funds and Federal Title VIIB Funds to provide Independent Living services in the counties of Barber, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greely, Hamilton, Haskell, Hodgeman, Kearney, Kiowa, Lane, Meade, Morton, Ness, Pratt, Scott, Seward, Stafford, Stanton, Stevens, and Wichita.

Coalition for Independence: receives grant awards from the state of Kansas comprised of State General Funds, and Federal Title VIIB Funds to cover provision of independent living services in Johnson, Leavenworth and Wyandotte counties.

Independent Living Center of Northeast Kansas: receives grant awards from the state of Kansas comprised of Social Security Reimbursement Funds and State General Funds to provide Independent Living services in Atchison, Brown , Doniphan and Jackson counties.

Independent Living Resource Center of Kansas: receives grant funds comprised of Social Security Reimbursement Funds, State General Funds, Federal Title VII B Funds from the state of Kansas to provide Independent Living services in the counties of Butler, Cowley, Harvey, Reno, Sedgwick and Sumner.

Independent Connection : receives grant funds from the state of Kansas comprised of State General Funds, , Social Security Reimbursement funds and Federal Title VIIB to provide Independent Living services in Cloud, Dickinson, Ellsworth, Jewell, Lincoln, Mitchell, Ottawa, Republic and Saline counties.

Prairie Independent Living Resource Center: receives grant funds form the state of Kansas comprised of Social Security Reimbursement Funds, State General Funds and Federal Title VII B Funds to provide Independent Living services in the counties of Reno, Harper, Harvey, Kingman, McPherson, and Pratt.

Resource Center for Independent Living Inc. Kansas: receives grant funds from the state of Kansas comprised of Social Security Reimbursement Funds, State General Funds, and Federal Title VII B Funds to provide Independent Living services in Allen, Anderson, Bourbon, Butler, Chase, Coffey, Cowley, Elk, Franklin, Greenwood, Linn, Lyon, Marion, Miami, Morris, Osage and Sumner counties.

Independence Inc. : receives title VII C funds directly from RSA to cover the grant territory described in its initial federal award application. From the state of Kansas Independence Inc. receives grant funds comprised of State General Funds, and Social Security Reimbursement Funds to provide Independent Living services in Douglas, Franklin and Jefferson counties.

Living Independently in Northwest Kansas, Inc. : receives title VII C funds directly from RSA to cover the grant territory described in its initial federal award application. From the state of Kansas Living Independently in Northwest Kansas, Inc receives grant funds comprised of State General Funds, and Social Security Reimbursement Funds to provide Independent Living services in Barton, Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Norton, Osborne, Pawnee, Phillips, Rawlins, Rice, Rooks, Rush, Russell, Sheridan, Sherman, Smith, Thomas, Trego and Wallace counties.

Southeast Kansas Independent Living Center : receives title VII C funds directly from RSA to cover the grant territory described in its initial federal award application. From the state of Kansas Southeast Kansas Independent Living Center receives grant funds comprised of State General Funds, and Social Security Reimbursement Funds to provide Independent Living

services in Chautauqua, Cherokee, Crawford, Labette, Montgomery, Neosho, Wilson and Woodson counties.

Three Rivers Inc : receives title VII C funds directly from RSA to cover the grant territory described in its initial federal award application. From the state of Kansas Three Rivers Inc receives grant funds comprised of State General Funds, and Social Security Reimbursement Funds to provide Independent Living services in Brown, Clay, Geary, Marshall, Nemaha, Pottawatomie, Riley Washington, Wabaunsee counties.

Topeka Independent Living Resource Center : receives title VII C funds directly from RSA to cover the grant territory described in its initial federal award application. From the state of Kansas Topeka Independent Living Resource Center receives grant funds comprised of State General Funds, and Social Security Reimbursement Funds to provide Independent Living Services in Shawnee County.

Another federally funded, Title VII, Part C Center, The Whole Person Inc. is established as a Missouri corporation. While this federal grant originates from Missouri, the CIL targets 37% of their federal funds to serve two counties in the Kansas City metropolitan area (Johnson and Wyandotte). The Whole Person, Inc. does not receive any SGF funding and is not included in the Kansas SPIL.

All 105 Kansas counties are provided core independent living services through a combination of state and federal funding.

Compliance with Section 725 of the Rehabilitation Act is required of all Centers for Independent Living operating in Kansas regardless of their funding sources.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Kansas will continue to support the development of a network of centers through the following activities:

1. Educating policymakers of the need for additional state and federal funding to bring all CILs to adequate base funding levels.
2. Using available resources for the provision of technical assistance to build additional capacity within the Kansas CILs.

Kansas recognizes all counties as underserved, based on comparative data from the 2000 census and the FFY 2009 704 part one document from all 12 CILs as received by KRS. It is Kansas priority to support the needs of existing centers; however should new long term additional Title VII, Part C federal funding in an amount equal to or greater than \$30,000 become available during the course of this three-year plan, the funds will be distributed according to the following:

Kansas requires the following conditions to be met prior to the establishment of a new part C center:

- (a) In order to avoid a funding cliff, a minimum commitment of \$30,000 per year over five years must be met with federal funds. This funding level to establish a Part C center in Kansas has been formulated to meet the needs of the rapidly growing population of elderly persons in the state and the priority given to rural and frontier communities where the cost of service provision is increased.
- (b) The priority area for establishment of a new center is any one or grouping of the counties as listed here: Greeley, Wichita, Scott, Lane, Ness, Hamilton, Kearny, Finney, Hodgeman, Stanton, Grant, Haskell, Gray, Ford, Morton, Stevens, Seward, Meade, Clark, Edwards, Kiowa, Comanche, Stafford, Pratt, Barber, Jewell, Republic, Mitchell, Cloud, Lincoln, Ottawa, Ellsworth, Saline, Dickinson, Morris, Marion, Chase, McPherson, Reno, Harvey, Kingman, Sedgwick, Butler, Harper, Sumner, Cowley, Lyon, Greenwood, Elk, Osage, Coffey, Anderson, Allen, Doniphan, Atchison, Jackson, Leavenworth, Wyandotte, Johnson, Miami, Linn, Bourbon, Washington, Marshall, Nemaha, Brown, Clay, Riley, Pottawatomie, Geary, Wabaunsee.
- (c) a strong expression of need arises from the consumers and community in a given area not currently covered by a center in receipt of Title VII Part C award,
- (d) the area can feasibly support a new center,
- (e) with these conditions met Kansas will encourage the competition for a new center

Should an increase in federal funds not be enough to substantiate the need to compete a center as indicated by the conditions listed above, any additional federal VII C funds subject to funding priorities (section 722(e)(1) of the Rehabilitation Act and in regulation 34 CFR 366.22(a)(1)-(3)) allotted specifically to support the operations of centers for independent living in this state shall be distributed in amounts proportional to the distribution formula to the existing Part C Centers. This ensures the established statewide network and its infrastructure to provide service and outreach can be maintained.

In order to illustrate the distribution and need across all 105 counties for all Kansas centers to receive additional funding to reach underserved populations, Kansas has compared the population data from the 2000 census and the FFY 09 704 report data as supplied by the network centers to determine the number of underserved or yet to be served by the network. The numbers in the following description represent the underserved or yet to be served population in the state by grant territory of each center. Kansas chooses to emphasize the outreach to the following populations: persons with sensory disabilities (hearing and vision), the rapidly growing population of senior citizens and youth.

TITLE VII PART C CENTERS:

INDEPENDENCE INC.: YET TO BE SERVED: 15,603, RACE: Hispanic/Latino: 464, White: 14,024, Black or African American: 445, American Indian or Alaska Native: 305, Asian: 367, Native Hawaiian and Other Pacific Islander: 7, Other: 17, Population of two or more races: 341. **DISABILITY (persons over age 5):** General Disability: 14,497, Sensory Disability: 7,718, Physical Disability: 8,477, Mental Disability: 8,087. **AGE:** Under 5: 979, 5-19: 3,710, 19-24:

2,441, 60 and Over: 1,849.

LIVING INDEPENDENTLY IN NORTHWEST KANSAS, INC.: YET TO BE SERVED:

22,305, RACE: Hispanic/Latino: 787, White: 21,001, Black or African American: 217, American Indian or Alaska Native: 75, Asian: 80, Native Hawaiian and Other Pacific Islander: 5, Other: 10, Population of two or more races: 174. DISABILITY (persons over age 5): General Disability: 21,023, Sensory Disability: 10,041, Physical Disability: 11,497, Mental Disability: 10,794. AGE: Under 5: 1,284, 5-19:4,829, 19-24: 1,261, 60 and Over: 5,302.

SOUTHEAST KANSAS INDEPENDENT LIVING CENTER: YET TO BE SERVED: 15,960,

RACE: Hispanic/Latino: 421, White: 14,934, Black or African American: 70, American Indian or Alaska Native: 339, Asian: 97, Native Hawaiian and Other Pacific Islander: 8, Other: 13, Population of two or more races: 469. DISABILITY (persons over age 5): General Disability: 14,126, Sensory Disability: 8,771, Physical Disability: 7,221, Mental Disability: 9,139. AGE: Under 5: 1,343, 5-19: 4,698, 19-24: 1,300, 60 and Over: 2,537.

3 RIVERS: YET TO BE SERVED: 19,356, RACE: Hispanic/Latino: 752, White: 16,430, Black

or African American: 1,262, American Indian or Alaska Native: 142, Asian: 367, Native Hawaiian and Other Pacific Islander: 25, Other: 25, Population of two or more races: 384.

DISABILITY (persons over age 5): General Disability: 16,721, Sensory Disability: 8,373, Physical Disability: 8,898, Mental Disability: 8,481. AGE: Under 5: 1,342, 5-19: 4,067, 19-24: 3,193, 60 and Over: 3,018.

TOPEKA INDEPENDENT LIVING RESOURCE CENTER: YET TO BE SERVED: 23,738,

RACE: Hispanic/Latino: 1,789, White: 19,249, Black or African American: 1,875, American Indian or Alaska Native: 229, Asian: 228, Native Hawaiian and Other Pacific Islander: 8, Other: 26, Population of two or more races: 491. DISABILITY (persons over age 5): General Disability: 21,365, Sensory Disability: 10,627, Physical Disability: 11,059, Mental Disability: 11,019. AGE: Under 5: 1,701, 5-19: 5,304, 19-24: 1,505, 60 and Over: 4,112.

TITLE VII NON-PART C CENTERS:

COALITION FOR INDEPENDENCE: YET TO BE SERVED: 71,837, RACE: Hispanic/Latino:

4,876, White: 57,422, Black or African American: 6,410, American Indian or Alaska Native: 282, Asian: 1,697 Native Hawaiian and Other Pacific Islander: 28, Other: 86, Population of two or more races: 1,061. DISABILITY (persons over age 5): General Disability: 43,407, Sensory Disability: 18,725, Physical Disability: 22,151, Mental Disability: 21,556. AGE: Under 5: 5,465, 5-19: 16,133, 19-24: 4,219, 60 and Over: 9,817.

CENTER FOR INDEPENDENT LIVING SOUTHWEST KANSAS: YET TO BE SERVED:

23,989, RACE: Hispanic/Latino: 6,678, White: 16,329, Black or African American: 236, American Indian or Alaska Native: 117, Asian: 367, Native Hawaiian and Other Pacific Islander:

9, Other: 12, Population of two or more races: 242. DISABILITY (persons over age 5): General Disability: 20,805, Sensory Disability: 11,153, Physical Disability: 11,553, Mental Disability: 11,799. AGE: Under 5: 2,183, 5-19: 6,457, 19-24: 1,459, 60 and Over: 3,722.

INDEPENDENT LIVING CENTER OF NORTHEAST KANSAS: YET TO BE SERVED: 6,640, RACE: Hispanic/Latino: 118, White: 6,011, Black or African American: 122, American Indian or Alaska Native: 269, Asian: 14, Native Hawaiian and Other Pacific Islander: 2, Other: 4, Population of two or more races: 101. DISABILITY (persons over age 5): General Disability: 6,056, Sensory Disability: 3,213, Physical Disability: 2,939, Mental Disability: 3,477. AGE: Under 5: 460, 5-19: 1,673, 19-24: 391, 60 and Over: 1,316.

INDEPENDENT LIVING RESOURCE CENTER OF KANSAS: YET TO BE SERVED: 83,199, RACE: Hispanic/Latino: 5,787, White: 67,647, Black or African American: 5,227, American Indian or Alaska Native: 780, Asian: 2,012, Native Hawaiian and Other Pacific Islander: 36, Other: 94, Population of two or more races: 1,617. DISABILITY (persons over age 5): General Disability: 75,405, Sensory Disability: 36,679, Physical Disability: 38,495, Mental Disability: 38,284. AGE: Under 5: 6,372, 5-19: 19,626, 19-24: 5,416, 60 and Over: 13,057.

INDEPENDENT CONNECTION: YET TO BE SERVED: 15,569, RACE: Hispanic/Latino: 575, White: 14,311, Black or African American: 274, American Indian or Alaska Native: 58, Asian: 142, Native Hawaiian and Other Pacific Islander: 2, Other: 11, Population of two or more races: 196. DISABILITY (persons over age 5): General Disability: 14,254, Sensory Disability: 6,393, Physical Disability: 7,272, Mental Disability: 6,835. AGE: Under 5: 945, 5-19: 3,469, 19-24: 802, 60 and Over: 3,515.

PRAIRIE INDEPENDENT LIVING RESOURCE CENTER: YET TO BE SERVED: 19,750, RACE: Hispanic/Latino: 964, White: 17,975, Black or African American: 322, American Indian or Alaska Native: 86, Asian: 80, Native Hawaiian and Other Pacific Islander: 3, Other: 11, Population of two or more races: 238. DISABILITY (persons over age 5): General Disability: 17,758, Sensory Disability: 8,149, Physical Disability: 9,140, Mental Disability: 8,683. AGE: Under 5: 1,274, 5-19: 4,478, 19-24: 1,159, 60 and Over: 4,319.

RESOURCE CENTER FOR INDEPENDENT LIVING INC.: YET TO BE SERVED: 41,590, RACE Hispanic/Latino: 1,659, White: 38,391, Black or African American: 377, American Indian or Alaska Native: 296, Asian: 256, Native Hawaiian and Other Pacific Islander: 9, Other: 17, Population of two or more races: 585. DISABILITY (persons over age 5): General Disability: 37,952, Sensory Disability: 18,766, Physical Disability: 18,779, Mental Disability: 19,471. AGE: Under 5: 2,842, 5-19: 10,241, 19-24: 2,471, 60 and Over: 7,933.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

State Plan for Independent Living (SPIL)

State: Kansas

Agency: Kansas Dept of Social and Rehabilitation Services - Division of Rehab Services

Plan for: 2011-2013

Submitted in fiscal year: 2010

Part II: Narrative

Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

N/A

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A

State Plan for Independent Living (SPIL)

State: Kansas

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Part II: Narrative

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

PLAN FOR THE PROVISION OF RESOURCES TO THE SILCK BUDGET

The Statewide Independent Living Council of Kansas, Inc. (SILCK) was established as a not-for-profit corporation to coordinate the functions related to the planning, monitoring, and evaluation of the State Plan for Independent Living (SPIL) as described in Section 705 of the Rehabilitation Act of 1973, as amended. The SILCK will maintain staff and an office commensurate to the efforts necessary to carry out the work of the Council.

SILCK staff shall include at least a full time Executive Director and one full time Administrative Assistant. SILCK currently contracts with an outside consultant / bookkeeper for accounting duties.

The comprehensive resource plan outlined below identifies the federal funds provided by KRS from Title VII-B, Ch. 1, (\$146,000). In addition to the Title VII-B funds, the SILCK will maintain its contract with Kansas Rehabilitation Services for administration and operation for \$100,000 / year (Title I pursuant to 34 C.F.R. 361.35).

The Resource Plan supports management and operation of the SILCK, including but not limited to, staff (executive director and administrative assistant), an independent office space as a not-for-profit, 501-c-3 organization, contractual services, educational activities, and travel costs and reasonable accommodations for members and staff. The SILCK is responsible to manage its budget. Kansas Rehabilitation services will maintain its obligation to oversight of VII B funds.

PROJECTED RESOURCE ALLOCATION FOR EACH FFY 2011 - 2013

Federal Title VII B \$146,000
Federal Title I (KRS) \$100,000
SGF Grant \$ 50,000
TOTAL \$296,000

The above projected income is anticipated to remain consistent throughout the next three year period.

The resource plan was developed to support operational expenditures approved by the State

Independent Living Council of Kansas. Funds for the plan will come from Title I and Title VII, Part B of the Rehabilitation Act of 1973, as amended, State General Funds, and other federal, state and private funding sources.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

As an independent organization, SILCK is responsible for management of its budget and any expenditures. The resource plan will support the Council's activities, including personnel, operating, and funding projects such as; demonstrating ways to expand and improve IL services, outreach to un-served or underserved populations, providing training regarding IL philosophy, conducting studies and analysis, developing model policies, etc. SILCK will continue to operate within the budget which is itemized in the table on page (23) during the period of implementation of the State plan.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

N/A

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

SILCK will continue to operate within the budget which is itemized in the table in section 5.1 A during the period of implementation of the State plan.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

SILCK was established as a separate not-for-profit entity under Section 501(c) (3) of the Internal Revenue code. Although the Governor appoints its members, SILCK is independent in its management and activities.

SILCK's office is located in a high rise office building, separate from the DSU, in downtown Topeka, Kansas. The Kansas SILC board is responsible to select and supervise its staff, establish and manage its budget and set and carryout priorities and activities.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

Board Membership Eligibility. All residents of the state of Kansas shall be eligible to apply for appointment to the SILCK board of directors.

Board Membership Applications. The application for board membership shall be available on the SILCK website, at all public meeting, and hearings of the SILCK and from the SILCK office. The application for board membership shall be available in the necessary formats to insure full access. Individual residents of Kansas may submit applications for appointment to the SILCK board to the SILCK office.

Application Review. The Membership Committee of the SILCK shall review all applications for board membership and submit nominees to the SILCK board of directors for review and approval. The SILCK board of directors shall forward the list of approved nominees to the Governor of Kansas for appointment to the SILCK board.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

The Board of Directors of the SILC are responsible for hiring, supervision and removal of the Executive Director. The Executive Director is responsible for hiring, evaluating, and supervising other staff. The Executive Director has day-to-day management responsibility for SILCK, including carrying out the policies and goals of the organization. The Executive Director shall attend all Executive Committee and Board meetings.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

N/A

State Plan for Independent Living (SPIL)

State: Kansas

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Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Kansas Rehabilitation Services has implemented monitoring protocol across the network of Kansas centers in order to ensure CILs have policies and procedures in place that ensure the inclusion of personnel who are specialists in the development and provision of IL services and support of centers to increase the knowledge and grow the skills of staff providing and administering IL services..

Kansas Rehabilitation Services is required to monitor the states CILs as part of their responsibility as the DSU. RSA maintains its responsibility to monitor CIL compliance with standards and indicators for Title VII, Part C funded CILs.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Kansas works to ensure that accessibility is a reality for all. All parties: SILCK , KRS, and CILs work together to see that materials are provided in an accessible format; this includes Braille, large print, audio tape, CD and other formats. All internet sites will meet or exceed accessibility guidelines, and multimedia designs will be made accessible. For meetings and live events language interpreters, including sign language interpreters and interpreters for those with limited English proficiency, will be provided as needed.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Kansas Rehabilitation Services has implemented monitoring protocol across the network of Kansas centers in order to ensure CILs Include a program of staff development for all classes of positions involved in the provision of IL services and as appropriate those in administrative roles to the CIL program.

Kansas Rehabilitation Services is required to monitor the states CILs as part of their responsibility as the DSU. RSA maintains its responsibility to monitor CIL compliance with standards and indicators for Title VII, Part C funded CILs.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Kansas practices affirmative action in hiring and advancing in employment qualified individuals with significant disabilities. Kansas Rehabilitation Services will build into the monitoring protocols a measure which looks at IL service providers employment and advancement of qualified individuals with significant disabilities to ensure they are being treated in a equitable fashion Referencing section 503 and 504 of the Act.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Kansas Rehabilitation Services will complete a monitoring review of each center in the network receiving a grant award from the DSU during the time frame of this state plan. Fiscal responsibility is an area which the monitoring process will address. Independent auditor's reports are sent to the DSU and suggestions for corrective action are made in writing directly to the executive director of a CIL or SILC as needed. KRS will maintain appropriate fiscal control and fund accounting procedures to ensure the proper disbursement of and accounting for funds made available through part B of chapter 1 title VII of the Act in addition to complying with applicable EDGAR fiscal and accounting requirements. KRS will work to ensure all grantees utilize proper controls and accounting policy through on site visits and monitoring of centers.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

SRS requires that grant and related reports be maintained by each center receiving grant awards for a period of five years.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

Currently, Centers for Independent Living receiving grant awards from the DSU submit monthly financial reports, as well as quarterly activity reports. The SILCK and KRS jointly submit the annual 704 Report. All applicable records are available to both state and federal auditors/reviewers. Federally funded CILs continue to be responsible to develop and submit 704 reports as required.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

As necessary and allowable by HIPAA, individual CIL records are available to both state and federal auditors/reviewers.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

All case service records contain information documenting individuals' eligibility for IL services consistent with the requirements of 34 CFR 364.51 which includes 34 CFR 364.40 by reference, which in turn references 34 CFR 364.4.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

The CILs also record the number of individuals seeking information on services and programs and provide information and referral to individuals requesting referral to other services or programs.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

All case service records contain information documenting individuals eligibility for IL services consistent with the requirements of 34 CFR 364.51.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

CILs do not discriminate on the basis of age, color, creed, gender, national origin, race, religion of type of significant disability. CAP information is provided to every applicant by the center, in order to ensure compliance with the non-discrimination policy. Kansas Rehabilitation Services will also address this in monitoring of the network centers in receipt of state grant awards.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

There is no residence exclusion from IL services for anyone present in the state. CAP information is provided to every applicant by the center, in order to ensure compliance with the non-

discrimination policy. Kansas Rehabilitation Services will also address this in monitoring of the network centers in receipt of state grant awards.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

All IL clients are given the option of writing an independent living plan or signing a waiver negating this necessity.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

As required by consumer need, CAP information is presented to IL clients in a variety of accessible formats: large print, Braille or audio tape.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

Kansas Rehabilitation Services monitoring protocols evaluate current CIL practices, making recommendations for corrective action should HIPAA not be met regarding confidentiality according to 34CFR 364.56(a).

State Plan for Independent Living (SPIL)

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Part II: Narrative

Section 7: Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's

evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
<p>Kansas' Mission</p> <p>Goal 1: Increase Core Services</p> <p>Goal 2: Increase Outreach and Awareness to Youth</p> <p>Goal 3: Increase Participation in the Workforce</p> <p>Goal 4: Civil Rights Enforcement and Advancement</p> <p>Goal 5: Affordable Accessible Integrated Housing.</p> <p>Goal 6: Affordable Accesible Integrated Transportation</p>	<p>The SILCK and KRS are responsible for monitoring, reviewing, and evaluating the implementation of the SPIL. The SILCK will use several evaluation components to ensure compliance with requirements of Section 15. They include:</p> <p>Submit an Annual 704 Report to RSA in conjunction with KRS</p> <p>SILCK and KRS will prepare information for Part I of the report and submit to RSA not more than 90days after the end of the federal fiscal year (December 30).</p> <p>Full Council review of the progress on the SPIL. The SILCK will review the progress on the SPIL at least once every year at the September (Fall) full Council meeting.</p> <p>Annual review of audited financial statement. The SILCK executive and finance committee will review the audited financial statements by the end of the first quarter. They will report the results at the spring full Council meeting.</p>

State Plan for Independent Living (SPIL)

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Section 8: State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is 1820-0527. The time required to complete this information collection is estimated to average 60 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4760. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Ms. Sue Rankin-White, U.S. Department of Education, Rehabilitation Services Administration, PCP-5013, 400 Maryland Ave, SW, Washington, DC 20202-2800.